

COUPEVILLE COMMUNITY DEVELOPMENT DIRECTOR



Welcome to Coupeville...

Coupeville is a small, historic waterfront town located on pristine Penn Cove in central Whidbey Island. Established in 1853, Coupeville is one of the oldest towns in the state. The Town is home to many historic homes, businesses, and buildings and preservation of these treasures is a high priority.

Coupeville lies within the boundaries of Ebey's Landing National Historical Reserve, created in 1978 by President Jimmy Carter and the first of its kind in the nation. This followed the establishment of the Central Whidbey Island Historic District in 1973—the largest National Historic District in the country.

Our town hosts the Island County seat, the only hospital in the County, and the Coupeville School District. These large employers provide diversity in jobs and contribute to the Town's economic stability.

Coupeville is also a favorite tourist destination and many come to visit our charming historic commercial district which looks much the same as it did 100 years ago. Our mild climate adds to our year-round appeal.

Visitors also come for our festivals: Penn Cove is home to world-renowned Penn Cove mussels which are celebrated with MusselFest in March. We honor our native friends with the Penn Cove Water Festival in May and the largest of the festivals is the Arts Fair in August. Along with parades, art events, biking, hiking, crabbing, fishing, sailing, beach walks, kayaking...there is something for everyone in Coupeville.

Many veterans and other retirees enjoy Coupeville's friendly, slower pace. There is a huge nonprofit community where you can contribute your talents to all kinds of good causes. Families and the school district add good energy as well as many work-from-home residents, all create a diverse, caring, and contributing population. Coupeville is truly a one-of-a-kind town.

Dear Colleague,

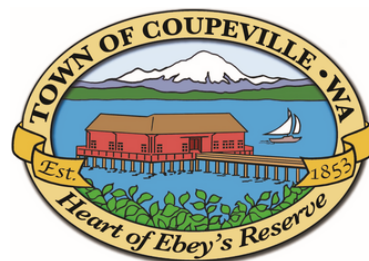
GMP Consultants is assisting the **Town of Coupeville**, WA in finding a **Community Development Director**.

Perhaps this is the right time in your career to consider this exciting opportunity.

If not, would you please pass this on to others who may be interested?

Thank you for your consideration.

Greg M. Prothman, GMP Consultants
greg@gmphr.com / 206-714-9499



THE TOWN OF COUPEVILLE

Incorporated in 1910, the Town of Coupeville is governed by a strong mayor and five-person Town Council. The Town serves a population of 1,910 with a 2024 total budget of \$8.3 million and a team of 16 FTEs across three departments: Public Works (8), Finance & Administration (5), and Planning & Building (3). Coupeville contracts for engineering and attorney services and with Island County Sheriff for two full-time officers.

THE BUILDING & PLANNING DEPARTMENT

Led by the Community Development Director, the Planning and Building Department is responsible for all long-range and current planning and has a 2024 operating budget of \$400,000 plus \$350,000 in grant awards. The Department also manages the Planning Commission, Historic Preservation Commission and all building permits and enforcement. Over the next couple of years the priority for the Department is to update the Comprehensive Plan.

THE COMMUNITY DEVELOPMENT DIRECTOR

Reporting to the Mayor, the Community Development Director oversees the full range of planning responsibilities including long-range and current planning, code administration and enforcement.

Responsibilities include processing and evaluating of all land use and development applications for compliance with Town codes and regulations; administering zoning, subdivision, shoreline management, and environmental regulations; developing plan and code amendments; and providing planning assistance and information to the public. The Planning Director serves as staff to the Town Council, Planning Commission, and oversees the Historic Preservation Commission staff.

The Community Development Director supervises a full-time Associate Planner and the .60 FTE Building Official. The Building Official works .40 FTE with the City of Langley in a shared position. The Department also has access to 8 hours a week in administrative help that includes permit intake/issuing and payments, Planning Commission and Historic Preservation Committee staffing, and record keeping.



LEARN MORE

Visit: gmphr.com

Salary Range: **\$87,900 - \$98,950**, annually DOQ.
\$5,000 - \$10,000 relocation stipend if moving from off-island.

First Review Date: **Open Until Filled.**

More Information: Kate Hansen, GMP Consultants
kate@gmphr.com / (360) 622-7010

